

# ***CITY COUNCIL***

## ***Nominations and Appointments Committee***

**Monday, October 17, 2016  
4:00 pm  
City Council Office**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

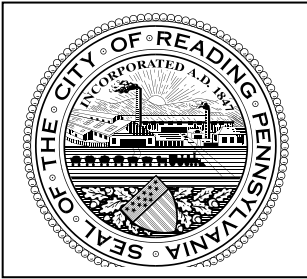
*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

### **I. Interviews**

**4:00 – Ann Sellers – appointment – Environmental Advisory Council**

### **II. Appointment Recommendations**

### **III. Review Pending Applications Memo, BAC Openings & Board, Authority, Commission Membership**



# CITY COUNCIL

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## Nominations & Appointments Committee

**Monday, October 3, 2016**  
**Meeting Report**

**Attendance:** S. Marmarou, M. Goodman-Hinnershitz  
**Others Attending:** S. Katzenmoyer, B. Rivera

The meeting was called to order at 4:48 pm by Mr. Marmarou.

### **I. Interview**

#### **William Cinfici (reappointment – Planning Commission)**

Mr. Marmarou questioned if Mr. Cinfici regularly attends meetings. Mr. Cinfici stated that he has never missed a meeting. He stated that he is also the Planning Commission's representative on the Blighted Property Review Committee and that he has never missed those meetings either.

Ms. Goodman-Hinnershitz questioned if the Planning Commission had a problem meeting a quorum. Mr. Cinfici stated that they do not as the current members have good attendance.

Mr. Slifko arrived at this time.

Ms. Goodman-Hinnershitz questioned what issues the City could assist with. Mr. Cinfici stated that there seems to be delays with the Zoning Office providing information to the City Planner. He stated that information is not submitted timely.

Mr. Slifko questioned if there was adequate zoning staff. Mr. Cinfici stated that he could not speak about zoning staff. He stated that the City has only one planner and that he does great work. He stated that a Public Works representative also attends Planning Commission meetings and that she also does great work. She stated that projects are on a strict timetable and that delays cause approval issues.

Mr. Slifko questioned if developers are satisfied. Mr. Cinfici stated that the Commission tries to accommodate developers when they are able but that they will not compromise safety.

Mr. Marmarou questioned the Commission's relationship with the City Planner. Mr. Cinfici again stated that Mr. Miller does great work.

Ms. Goodman-Hinnershitz questioned if the City Planner was set up for an increase in economic development projects. Mr. Cinfici speculated that if there was an increase in plans for review that additional staff would be needed.

Mr. Slifko questioned if Council should proactively add staff at this time. Mr. Cinfici stated that at the current level, projects are handled suitably. He highlighted several projects that have been reviewed during his tenure:

- Pendra Olivet
- Angelica Nature Center
- Carpenter Technology
- Hydrojet
- Albright
- Berks Catholic
- Alvernia

He stated that the Planning Commission also gave input on the update to the Comprehensive Plan, proposed Zoning amendments, and the Environmental Advisory Council's riparian buffer and alternative energy regulations.

Mr. Cinfici stated that the Commission is currently reviewing cell tower regulations. He stated that the Commission decided not to take a position on the Rockland St project until after public input is received. He stated that they did note their concerns which are reflected in the meeting minutes.

Ms. Goodman-Hinnershitz stated that there is a meeting scheduled to receive input on the Rockland St project.

Mr. Cinfici stated that the proposed project at 2<sup>nd</sup> and Washington Sts has not moved forward due to the proposed work on the Penn St Bridge to ensure there is consistency.

Ms. Goodman-Hinnershitz noted her concern with the low capacity for new projects with the current staff level. She expressed the belief that one planner was not adequate.

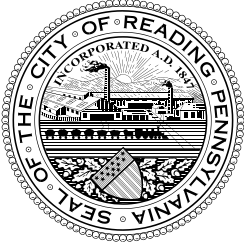
Mr. Cinfici stated that projects that must appear before the Planning Commission are large projects and that staff handles the smaller projects.

Ms. Goodman-Hinnershitz apologized for having to keep to a tight schedule this evening as Council has back-to-back meetings. She stated that the Committee may request Mr. Cinfici return to continue the discussion about staff levels at a future date. Mr. Cinfici noted his willingness to return and continue the discussion.

**The Nominations and Appointments Committee recommends the reappointment of William Cinfici to the Planning Commission.**

The Nominations and Appointments Committee adjourned at 5:01 pm.

Respectfully Submitted by,  
*Shelly Katzenmoyer*, CMC  
Deputy City Clerk



## MEMORANDUM

**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** October 17, 2016  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

**Planning Commission** - 4 openings

- **Melvyn Jacobson** - appointment - has Mayoral approval
- **William Cinfici** - reappointment - has Mayoral approval - interviewed 10/3/16

**Animal Control Board** - 3 openings

- **Linda Sarangoulis** - appointment - will need Mayoral approval

**Environmental Advisory Board** - 5 openings

- **Ann Sellers** - appointment

**BOARDS, AUTHORITIES & COMMISSIONS**  
**OPEN SEATS**

OCTOBER 17, 2016

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
<b>BOARDS</b>			
Electrician's Examining Board			
			2 openings
Plumbing Board of Examiners			
	2 openings		
Reading HVAC Board			
			5 openings
Zoning Hearing Board			
			2 alternate openings
Police Civil Service Board			
			Board full
Fire Civil Service Board			
			1 opening
Board of Historical Architectural Review			
			3 openings
Board of Trustees of the Reading Public Library			
			Board Full

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	2 openings		
Building/Fire Code Board of Appeals			
	1 opening		
	2 alternate openings		
Animal Control Board			
	3 openings		
	1 application pending		
Charter Board			
	2 openings		
Code & License Appeals Board			
	3 alternate openings		
Minority Business Board			
	7 openings		
City-wide Diversity Board			
			Board full
Main St Board			
	1 opening		
Pagoda Foundation		2 openings	2 openings

AUTHORITIES			
Reading Area Water Authority			
			2 Openings
Reading Redevelopment Authority			
	2 openings		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board Full	
Convention Center Authority			
			2 County openings
Downtown Improvement District Authority			
	1 opening		
City Revitalization Improvement Zone Authority			
			3 openings
COMMISSIONS			
Planning Commission			
	4 openings		
	2 applications pending		
Reading Shade Tree Commission			
	3 openings		
Stadium Commission			
	1 opening		
Reading Human	2 openings		



Relations Commission			
Blighted Property Review Committee	Board full		
Environmental Advisory Council			5 openings
Recreation Commission			
	1 City opening		
Audit Committee			
			Board full